

Appendix A

Section 16 of 18
LICENSING OBJECTIVES
Describe the steps you intend to take to promote the four licensing objectives:
<p>a) General – all four licensing objectives (b,c,d,e) List here steps you will take to promote all four licensing objectives together.</p> <p>The premises has been operating successfully without incident since the licence was granted in November 2021. We are now looking to extend the hours we can operate as we have noticed that our clients would like to stay later. Although the premises licence already has a robust set of conditions we are offering to update them to include the following conditions.</p> <p>All staff shall be suitably trained for their job function for the premises. The training shall be written into a programme ongoing and under constant review and shall be made available to a relevant responsible authority when called upon</p>
<p>b) The prevention of crime and disorder</p> <p>Any person entering the premises who appears to be under the influence of alcohol or illegal drugs shall in the interests of other members of the public using the premises be requested to leave the premises.</p>
<p>c) Public safety</p> <p>All exit routes and public areas shall be kept unobstructed, shall have non-slippery and even surfaces, shall be free of trip hazards and shall be clearly signed.</p> <p>No accumulation of combustible rubbish, dirt, surplus material or stored goods shall be permitted to remain in any part of the premises except in an appropriate place and of such quantities so as not to cause a nuisance, obstruction or other safety hazard.</p> <p>Regular checks and maintenance shall be carried out on all equipment, electrical installations, emergency lighting and fire alarms and equipment to ensure their continued safe operation. A written record of these checks shall be kept and made available to an authorised officer of the licensing authority.</p> <p>The premises licence holder shall ensure that a suitable fire risk assessment and emergency plan is in place at all times.</p> <p>An adequate and appropriate supply of first aid equipment and materials shall be available on the premises.</p>
<p>d) The prevention of public nuisance</p> <p>Signage requesting customers to be respectful of others when entering or leaving the premises shall be installed in a prominent position by the premises' exit.</p> <p>Clear and legible notices shall be prominently displayed at any area used for smoking requesting customers to respect the needs of local residents and use the area quietly.</p> <p>The premises' frontage shall be regularly monitored to keep it clean and clear of litter.</p> <p>Arrangements shall be put in place to ensure that waste collection contractors do not collect refuse between 19:00 and 07:00.</p> <p>Between the hours of 21:00 and 07:00 no waste/glass bottles shall be moved or deposited outside.</p>

e) The protection of children from harm

All occasions when persons have been refused service shall be recorded in the incident book. This record shall include:

the date and time of the incident

-a description of the person seeking to buy alcohol

-the name of the staff member who refused the sale

-the reason the sale was refused

The record must be made available for inspection when requested by an officer of a Responsible Authority.

There shall be no children unaccompanied by a responsible adult on the premises after 19:00.

All children under the age of 16 years shall be accompanied by an adult whilst on the premises.